

Town Policy: Tribute Tree Planting on Town-owned Property

In order to allow individuals to establish memorials for other individuals by planting trees, it shall be the policy of the town of Garrett Park to allow, under certain circumstances, for the planting of trees on Town property. The procedures for approving such a planting shall be provided to the requesting party by the Town Manager and must be adhered to.

The amount to be contributed to plant a commemorative tree for fiscal year 2018 shall be \$500.00. The contribution amount shall be determined by the Town Manager and shall be adjusted as required to cover the cost of carrying out the policy.

The location, size and type of tree shall be determined by the Town Manager. In doing so the Town Manager may consult with the Town Arboretum Committee and the Town Arborist.

Requests for a specific type of tree or a specific location for planting will be considered, however, such requests may incur additional costs.

All trees planted in the Town Right of Way, Town Parks and other Town-owned property shall have the written approval of the Town Manager and shall be planted by the town maintenance crew.

Procedures for Planting a Tribute Tree on Town-owned Property

For FY 2018 the established price is **\$500.00**.

Residents requesting the tribute tree planting must provide the request in writing to the Town Manager along with a check for the cost of the tree planting.

The Town Manager will provide a written response to the requestor with a description of the tree to be planted and the location. The Town Manager will consult with the Arboretum Committee, the Town Arborist and the Town Maintenance Supervisor to determine type and location.

The Town Manager will have final approval for the tree planting and will notify the requestor of the decision as soon as the decision is made.

If the planting is approved, the Town Arborist will make arrangements to purchase the tree and will work with the town maintenance supervisor to determine the planting requirements. Plantings of approved trees will occur during the next regularly scheduled town tree planting period.

The Town maintenance crew will monitor the tree and provide the ongoing care.

If the tree dies or is determined to be unhealthy by the Town Arborist within two years of its planting, the town will replace the tree at town expense.

If the tree remains healthy after two years from planting, it will be assumed to be in good health. No guarantee of the sustainability of the tree will be made after two years.